



**Virginia State Council of Machinists**  
*International Association of Machinist and Aerospace Workers, AFL-CIO*

**To: All Virginia IAM Local Lodges, District Lodges and VMC Executive Board Members**

February 13, 2009

Dear Brothers and Sisters,

The spring session of the Virginia State Council of Machinists will be held May 7<sup>th</sup>, 8<sup>th</sup>, and 9<sup>th</sup>, 2009 at the Crowne Plaza Richmond West. The hotel is located at 6531 West Broad St., Richmond, Va. 23230.

The phone number for reservations is 804-289-6229. Room rate is \$72 plus tax per night. Please make your reservations by April 15<sup>th</sup>, 2009 and please mention that you are with the Virginia State Council of Machinists.

There will be an Executive Board Meeting of the Virginia State Council on Thursday evening at 7 pm. All e-board members please plan to attend.

We will have registration from 8:30 a.m. to 9:00 a.m. on Friday morning, May 8<sup>th</sup>. Attendees can also register Thursday evening at the hospitality room. (Check with the front desk for the room number.) The hotel has a continental breakfast. Each meeting will start Friday and Saturday mornings at 9 a.m.

Delegates should arrive Thursday evening (May 7<sup>th</sup>) or early Friday morning. Friday is our educational day. Saturday morning will be our Council business meeting. Please send as many Delegates as possible.

One copy of credentials is enclosed. Make as many copies as necessary. Please mail one copy of the credentials to Linda Henderson, 1534 Denton Drive, Hampton, Va. 23664-1041 and present a second copy when registering at the conference.

Registration fee is \$50.00 per delegate and/or representative. Guest fee is \$25.00 and spouses are welcome. We look forward to seeing you in May.

Sincerely and fraternally,

*Phyllis J. Butterworth*

Phyllis J. Butterworth  
Recording Secretary  
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